

Proposal for Hosting Nano-satellite Symposium, Mission Idea Contest, and UNISEC-Global Meeting

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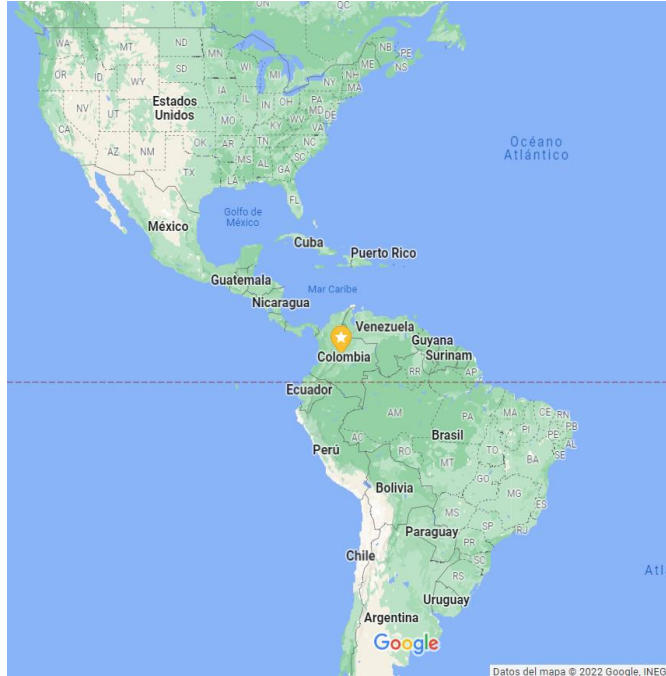
- When
- Where
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- What
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When

- October 21-25, 2024
- Milestone
 - Start preparation: July 2023
 - Abstract submission: March 31, 2024
 - Full paper submission deadline: July 31, 2024
 - Early-bird registration: August 15, 2024

Where

- Bogotá, Colombia



VENUE

- UNIANDES, EAN, UNIMINUTO, UNISEC COLOMBIAN MEMBERS CAMPUSES
 - A hall for plenary
 - Several small rooms (with projectors and screen)
 - Uniandes Labs
 - Lunch on site
 - Party place: Tramonti Restaurant
 - Gala dinner: Uniandinos Association
 - Excursion (optional): Monserrate Church
 - Accommodation: Historic Center Hotels

Who

- Local Organizing Committee
 - UNISEC COLOMBIA and LOS ANDES UNIVERSITY
- Local sponsors: COCSA (Aerospace Scientific Corporation)
- CIAC (The Colombian Aeronautical Industry Corporation S.A.)- FAC (Colombian Air Force)- CCE (Colombian Space Commission)
- Conference staff (trained students)
 - Registration, Badge distribution, VIP guide (registration desk)
 - Approach guide (entrance, etc)
 - Stand/exhibition setup and break timekeeper (exhibition area)
 - Presentation support, microphone runner, presentation file collection,
 - preparation for WEB, photos and SNS upload
- Issuer of an invitation letter (for visa application)

Why

- Describe why it is beneficial to organize the UNISEC events
 - To get visibility of UNISEC local chapter and its partners
 - To promote the local/regional space programs development
 - To increase the number of members and the motivation of the academic UNISEC community
 - To create innovative and sustainable aerospace projects and initiatives with government, academy, industry and social collaboration in the world

What

- What events will you organize?
 - Nano-satellite symposium
 - Mission Idea Contest
 - UNISEC-Global Meeting

How

- The conference expenses will be covered by:
 - Registration fees
 - Exhibition (sponsor) fees
 - Donation
- The conference preparation and operation will be initiated by UNISEC Colombia Chapter

How many, How much

- How many participants do you expect?
 - 55 International participants
 - 70 local and regional participants
- How much expenses do you expect to organize the events?:USD60.000,00
 - Meals, tea/coffee
 - Conference Staff
 - Transportation
 - Web creation and operation
 - Conference kits (bag, program, etc.)
 - Gala Dinner and party
- How much expenses should participants expect to attend the events?
 - Accommodation 300USD - 800USD
 - Transportation (from the airport, 10 USD)
 - Daily expenses 20 USD
 - Registration fees 500 USD
 - Airfare 1000 USD - 2500 USD

Others (optional)

- Possibility to collaborate with other conferences/events
- Attraction in your region: Gastronomic culture, Caribbean sea, world heritage site
- Your desire and interest – democratization of space
- Worries: economic resources – Solutions: Sponsors