



Function of Point of Contact (POC) for the 3rd UNISEC-Global Meeting

March 1, 2015

As a series of the preparatory works for the 3rd UNISEC-Global Meeting in July 2015 in Tokyo, Japan, the functions of local point of contact (POC) are as follows:

1. Information Clearing house Function

It indicates the first contact person in his country to receive related information from the Organizer and others, and to take necessary actions including forwarding it to appropriate persons for such actions.

2. Finding Student-Reps for the 3rd Meeting

It is to find and recommend to the Organizer proper student representative(s) of his country for attending the UNISEC-Global Meeting.

3. Fund Raising Function

It is expected to make an effort in taking fund raising activities for covering the travel cost for local representative(s) who will participate in the above Meeting.

4. Reporting and Advising Function

It is expected to report related information to the Organizer in return for the above 1. and to give advice to the Organizer about the Meeting and other related matters, if necessary.

5. Disseminations and Announcement Function

It is expected to help UNISEC to disseminate the information and make announcements about UNISEC-led events, including social events.

6. Activities for Establishment and Maintenance of Local Chapter

It is to make efforts for maintaining an existing Local Chapter or investigating possibilities and/or taking necessary steps on establishment of Local Chapter.

Duration:

The term of POC for the 3rd UNISEC Global Meeting may be effective from the nomination by the Secretary-General of the UNISEC-Global Secretariat to the end of August, 2015.

(End)